



# Windrush Bay Condominium Association

## Pool / Clubhouse Key Request

I, \_\_\_\_\_, owner of unit \_\_\_\_\_ at Windrush Bay Condominium Association have supplied Ameri-Tech or the Board of Directors with this form and a **\$10 fee** to get a copy of the key to the pool and clubhouse areas. I understand that the key cannot be duplicated and any replacement or additional key is an additional \$10.

I understand that after this form has been processed, the maintenance man will be in touch to hand deliver the key to my unit.

\_\_\_\_\_ In my absence, I am authorizing my key copy to be released to the  
(Owner Initials) following individual(s):

\_\_\_\_\_  
Name of Authorized Person

\_\_\_\_\_  
Address of Authorized Person

\_\_\_\_\_  
Name of Authorized Person

\_\_\_\_\_  
Address of Authorized Person

At this time, I am requesting \_\_\_\_\_ (#) of keys and have included a payment in the amount of \$\_\_\_\_\_.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

Office Use Only: Processed by: \_\_\_\_\_ Key Delivered / Mailed / Picked Up \_\_\_\_\_