

# Windrush Bay Condominium Association - Storage Room Procedure

## Approved by Board of Directors' 4/20/21

Currently there are 12 storage units in use by owners. These units are located on common property. There have been many inquiries from owners on how to obtain a unit. In the past, as an owner left, they passed their storage unit on to another owner.

Since there are no references to the use of these units or assignments found anywhere in the Windrush Bay Condominium Association documents or Regulations, the Board of Directors has established the following procedure to take effect beginning May 2021.

### Section 1.

All storage units will cease to be passed from one owner to another.

### Section 2.

A waiting list will be established on a first come – first served basis. From this list, available units will be filled as they become available.

All owners are eligible for the list, except if the owner is 90 days or over in arrears. If while on the waiting list an owner fall in arrears, they will be removed from the waiting list.

Owners must fill out a written request to be added to the list. E-mails, text and handwritten requests are acceptable. A request form will also be available on our website - [windrushbay.org](http://windrushbay.org)

### Section 3.

Only one owner may have ownership to the storage unit. \*When they sell their unit, and leave the Windrush community, the next owner on the waiting list will be offered the unit. If that owner doesn't want it at that time, they must give up their right, in writing, to the unit and will be removed from the waiting list. It will continue in this manner until it is filled.

\*if the owner is relocating to another unit within Windrush Bay, the storage unit stays with that owner.

Presently there are 2 units which are shared. These units will be grandfathered in to comply with the present rule. Therefore, as an owner sells, the remaining owner becomes sole owner to the unit. When that owner sells, their storage unit goes to the next owner on the established waiting list, as stated in the procedure above.

### Section 4.

The list of owners and the waiting list will be available to all association owners on the website at:

[windrushbay.org](http://windrushbay.org)

## Windrush Bay Condominium Association -Storage Room List

### List of Storage Unit Owners:

1. 614 Tom & Fay Rose shared with Rob & Leigh Rose
2. 646 Bob Jamison
3. 33 Walter & Peggy Babst
4. 509 Glenda Shepard
5. 631 David & Annmarie Polinsky
6. 619 Steve Everk(used by year- round renter Sheila Wooden)
7. 605 Trudy Neal
8. Unknown
9. 613 Joan Hoffmann
10. 508 Bob & Nancy Hutchinson
11. 503 Jack & Patsy King
12. 607 TJ Nagy shared with 404 Tim & Caroline Smith

Waiting List Owners: TBA

Windrush Bay Condominium Association  
Storage Room - Owners Waiting Request Form

Date \_\_\_\_\_

I, \_\_\_\_\_ unit \_\_\_\_\_ request to be placed onto the  
Storage Room Waiting List.

I understand that if I fall into arrears for 90 days or more, I will be removed from this list.

\_\_\_\_\_  
Signature

Office use:

Date received \_\_\_\_\_

Number assigned \_\_\_\_\_

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